# THE RECESSION RESPONSE

## The Small Business Economic Crisis Financial Management Plan

#### **RECESSIONRESPONSE.COM**

## **CASH FLOW**

#### **REDUCE CASH OUTFLOW**

- ✓ Cancel no/low benefit expenses (e.g. app subscriptions, entertainment)
- ✓ Business owners cancel no/low benefit personal expenses (reduces personal income need)
- Renegotiate terms with required recurring and one time expenses (lease, capital equipment)
- ✓ Seek new terms/extensions from vendors/suppliers

#### **INCREASE CASH INFLOW**

- Proactively address borrower/lender matrix to ensure continued cash flow
- Introduce new payment options (0% financing, credit card, ACH, cash discount, etc.)
- ✓ Use the "what can you afford?" strategy with at-risk-for-defaulting clients
- Don't change your Profit First percentages (yet)

## **DEBT MANAGEMENT**

#### **DEBT CONTROL**

- ✓ Don't take on new debt to maintain "business as usual"
- ✓ Use extreme caution with debt leveraging (use of debt for high probability returns)
- ✓ Use extreme caution with debt bridging (use of debt to cover short term cash flow dips)
- Renegotiate debt for better terms (interest, installment frequency, length of loan)

#### **DEBT PLANNING**

- Consolidate and refinance debt
- Maintain excellent personal financial status to keep high credit rating if debt needed
- Avoid credit card debt (avg. APR 17.3%) (0% starts can go to 29%)

## STRATEGIC PLANNING

#### MAINTENANCE

- Schedule regular (weekly/bi-weekly) financial debrief with financial/profit advisor
- ✓ Evaluate offering mix, focus on high margin products/ services (reduce/remove low margin)
- Evaluate client mix, focus on historically financially well paying clients
- ✓ Enhance communication rhythm with clients (more frequent, shorter communication)

#### GROWTH

- Opportunity to focus recession resistant clients/ opportunities (staples, food, vice, funeral)
- Market to the Transitioning Ten Percent clients leaving large competitors
- ✓ Enact "bold" moves acquiring unprepared competitors, amplify marketing, raising prices

## ACCOUNTING

#### PROACTIVE

- ✓ Set up new GL Account(s) for unique circumstances (eases reimbursements and recasting)
- ✓ Evaluate inventory turn. Tighten turn on moving product, eliminate non-turning products
- Review accounting system automated invoicing collection sequence (verbiage, frequency)

#### **FUTURE PLANNING**

- Conduct comparative analysis of prior years, months (distinguish cause and effect)
- ✓ Evaluate client history to proactively determine where you can make terms concessions

## TAX

#### PROACTIVE

- ✓ Treat tax estimates as due on April 15, June 15, Sept 15, Jan 15 (even if extension occurs)
- Start or maintain a bank account for TAXES

## ADDITIONAL RESOURCES



**Fix This Next** fixthisnext.com



**Profit First** profitfirstbook.com



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